



## AGENDA

### REGULAR MEETING OF THE MUNICIPAL COUNCIL Behind closed doors on June 7<sup>th</sup>, 2021, at 7:30 p.m.

1. **Opening the meeting**
2. **Adoption of the agenda**
3. **ADOPTION OF THE MINUTES**
  - 3.1 Review and adoption of the minutes of the regular meeting of May 3<sup>rd</sup>, 2021
4. **FIRST QUESTION PERIOD**
  - 4.1 **Answers to questions brought up at previous meetings**
  - 4.2 **Public interest files - update**
  - 4.3 **Questions**
5. **ADMINISTRATION**
  - 5.1 Intervention request from the Minister of Transport of Quebec concerning the intersection of Maple Street and Route 139.
6. **BY-LAWS**
  - 6.1 Adoption of By-Law number 115-15-2020 entitled « By-Law modifying Zoning By-Law number 115-2, as amended, in order to integrate class use P103 entitled « Uses under the aegis of a public, governmental or non-profit body in education, health and social services, public or municipal administration, including educational institutions, local community services centers, etc. » in zone P-07 »
  - 6.2 Notice of motion: By-Law number 239-01-2021 entitled « By-Law modifying By-Law number 239 on the internal management of municipal Council meetings in order to modify article 7 following the adoption of the organization chart and article 6 in order to comply with the Cities and Towns Act »
  - 6.3 Tabling draft By-Law number 239-01-2021 entitled « By-Law amending By-Law number 239 regarding the internal management of municipal Council meetings in order to modify article 7 following the adoption of the organization chart and article 6 in order to comply with the Cities and Towns Act »
  - 6.4 Adoption of By-Law number 306-01-2021 entitled « By-Law modifying By-Law number 306 on contractual management of the Town of Sutton in order to add measures favouring the purchase of Quebec products »

- 6.5 Notice of motion: By-Law number 311 entitled « By-Law decreeing an expense of \$1,619.663 and a loan of \$1,619,663 for the replacement of a pumper truck and the replacement of two tankers trucks by one »
- 6.6 Tabling draft By-Law number 311 entitled « By-Law decreeing an expense of \$1,619.663 and a loan of \$1,619,663 for the replacement of a pumper truck and the replacement of two tankers trucks by one»
- 6.7 Notice of motion: By-number 312 entitled « By-Law decreeing an expense of \$413,651 and a loan of \$413,651 for the replacement and purchase of a tractor and equipment »
- 6.8 Tabling draft By-Law number 312 entitled « By-Law decreeing an expense of \$413,651 and a loan of \$413,651 for the replacement and purchase of a tractor and equipment »
- 6.9 Adoption of By-Law number RM 410-1-2021 entitled « By-Law modifying the By-Law concerning animal control number RM 410 in order to add provisions relating to hens »

## **7. TREASURY SERVICE**

- 7.1 Tabling the report of authorized expenses for the period of May 1<sup>st</sup>, 2021, to May 31<sup>st</sup>, 2021
- 7.2 Tabling the report of payments made, including the payroll statement, for the period of May 1<sup>st</sup>, 2021, to May 31<sup>st</sup>, 2021
- 7.3 Review and approval of the accounts payable dated May 31<sup>st</sup>, 2021

## **8. URBAN PLANNING AND LAND DEVELOPMENT**

- 8.1 Tabling the quarterly comparison report for construction, renovation, repair, alteration, tree cutting, groundwater catchment permits and other permits
- 8.2 Tabling the annual comparison report for general permits and subdivision permits
- 8.3 Acceptance of the tabling of the minutes of the Demolition Committee: regular meeting of April 28, 2021
- 8.4 Appeal relating to an authorization to demolish a main building on lot 4 848 933 of the cadastre of Quebec, located at 30 Principale Street North (2021-180)
- 8.5 Acceptance of the tabling of the minutes of the Planning Advisory Committee: regular meeting of May 4, 2021
- 8.6 Acceptance of the tabling of the minutes of the Planning Advisory Committee: extraordinaire meeting of May 18, 2021
- 8.7 Adoption of the second SCAOPI draft proposal, adopted under By-Law number 220 concerning specific construction, alteration, or occupancy of an immovable (SCAOPI), to allow the construction of an additional dwelling in an accessory building on lot 4 847 861, located at 168 Delage Road (2021-1004)

- 8.8 Adoption of the second SCAOPI draft proposal, adopted under By-Law number 220 concerning specific construction, alteration, or occupancy of an immovable (SCAOPI), in order to permit a principal commercial use on lot 4 849 662, located at 61 Principale Street North (2021-10005)
- 8.9 Adoption of the second SCAOPI draft proposal, adopted under By-Law number 220 concerning specific construction, alteration, or occupancy of an immovable (SCAOPI), relating to the development of a cidery on lot 4 848 137, located at 10 du Cimetière Street (2021-10006)
- 8.10 Adoption of the first SCAOPI draft proposal, adopted under By-Law number 220 concerning specific construction, alteration, or occupancy of an immovable (SCAOPI), relating to the construction of a residence on spikes, on lot 5 160 976, located at 236 Bernier Road (2021-10010)
- 8.11 Application for minor exemptions relating to the width and height of a main building on lot 6 378 998, located on Baker Road (2020-90111)
- 8.12 Application for a site and architectural integration plan relating to the construction of a front porch with a tin roof on lot 4 848 354, located at 16 Western Street (2021-10003)
- 8.13 Application for a site and architectural integration plan for the replacement of the roof and windows and a change of color for the exterior walls on lot 6 152 435, located at 757 Parmenter Road (2021-10008)
- 8.14 Application for a site and architectural integration plan relating to the construction of two accessory buildings on lot 5 094 468, located at 714 Schweizer Road (2021-10015)
- 8.15 Application for a site and architectural integration plan relating to the extension of a porch on lot 4 867 415, located at 221, unit 2, Boulanger Road (2021-10018)
- 8.16 Application for a site and architectural integration plan relating to the construction of two porches on lot 4 848 481, located at 13 Western Street (2021-10022)
- 8.17 Application for a site and architectural integration plan relating to the construction of a main building on lots 5 095 984 to 5 095 986, located on Driver Road (2021-10029)
- 8.18 Application for a site and architectural integration plan for the replacement of exterior cladding on walls, windows, doors, soffits, gutters, balconies, stairs and low walls on lots 4 867 525, 4 867 526, 4 867 527 and 4 867 528, located at 120, 122, 124 and 126 Place des Verrières (2021-10030)
- 8.19 Application for a site and architectural integration plan relating to the construction of 4 semi-detached houses in the form of an integrated housing project on lot 4 867 559, located on Maple Road (2021-10048)
- 8.20 Application for a site and architectural integration plan relating to the demolition of a main building and the construction of a main building and an accessory building on lot 4 867 734, located at 346 Priest Road (2021-10049)
- 8.21 Conditional use application relating to the implementation of a use requiring the opening of a street

on lots 4 868 076 and 4 868 077, located on Parmenter Road (2021-10032)

- 8.22 Request to the Commission de la protection du territoire agricole du Québec (CPTAQ) for the transformation of an agricultural building into a residence for an agricultural producer on lot 4 849 350, located at 1111, Route 139 North (2021-10045)

## **9. PUBLIC WORKS**

- 9.1 Authorization to hire a park maintenance worker
- 9.2 Hiring a skilled worker, assistant water technician
- 9.3 Resignation of a skilled worker in the Public Works and Fixed Assets Department

## **10. GENERAL MANAGEMENT**

- 10.1 Confirmation of Pascal Smith as Director General
- 10.2 Appointment of a secretary to the general management and the town hall

## **11. TOWN CLERK'S SERVICE**

- 11.1 Amendment to resolution number 2021-04-147 entitled « Awarding the contract for the replacement of the computer server »
- 11.2 Acquisition of additional laptops due to breakage and the new organization chart
- 11.3 Donation to the Royal Canadian Legion, branch 158 Sutton, for the rental of a community hall for the municipal elections 2021

## **12. RECREATION AND COMMUNITY LIFE ACTIVITIES**

- 12.1 Hiring a support worker for the day camp for the summer season 2021
- 12.2 Hiring a Recreation and Community Life Officer in the Recreation, Community Life and Culture Department
- 12.3 Recognition of the non-profit organization l'Arc-en-Ciel, self-realization center
- 12.4 Financial contribution to the Corporation de développement économique de Sutton (CDES) for the costs incurred for the preparations of the National Day 2020, cancelled
- 12.5 Allocating reserved « Park funds » for the design of a public square to play petanque at 7, Academy Street
- 12.6 Allocating reserved « Park funds » for the purchase of picnic tables and carport tents for the day camp 2021

12.7 Authorization to make the payment of the deposits required by the suppliers within the framework of the day camp

### **13. CULTURAL MATTERS**

13.1 Resignation of the cultural development officer and allocation of a bank of hours

13.2 Amendment to resolutions 2019-10-469, 2019-11-511, 2021-04-152 and 2021-05-206

13.3 Amendment to resolution 2021-03-108 entitled « Municipal contribution to the Brome-Missisquoi Pact - sector Sutton 2021 »

### **14. FIRE SAFETY**

14.1 Hiring volunteers as first responders

14.2 Hiring a student in fire safety

14.3 Appointment of an assistant Director for the Fire Safety Department

14.4 Authorization to sign an agreement with the Town of Saint-Césaire for mutual aid for a technical rescue specialization plan

14.5 Authorization to hire cadets in police training for the summer period

### **15. NEW ITEMS**

### **16. TABLING CORRESPONDENCE**

16.1 Tabling a letter from the ministère des Affaires municipales et de l'Habitation du Québec concerning the Town's request for authorization to modify, by mutual agreement, an ongoing contract with the company Sani-Éco inc for the processing services of recyclable materials

16.2 Tabling a letter from the Commission municipale du Québec regarding a compliance audit of the adoption of the budget and the three-year capital expenditures program for all municipalities with a population under 100,000

### **17. Second public question period**

### **18. Closing the meeting**