



AGENDA

REGULAR MEETING OF THE MUNICIPAL COUNCIL October 4, 2021, at 7:30 p.m.

1. **Opening the meeting**
2. **Adoption of the agenda**
3. **ADOPTION OF THE MINUTES**
 - 3.1 Review and adoption of the minutes of the regular meeting of September 7, 2021
4. **FOLLOW-UP ON MATTERS OF PUBLIC INTEREST**
 - 4.1 **Answers to questions brought up at previous meetings**
 - 4.2 **Public interest files - update**
5. **FIRST PUBLIC QUESTION PERIOD**
 - 5.1 **Questions**
6. **BY-LAWS**
 - 6.1 Adoption of By-Law number 117-3-2021 entitled « By-Law modifying Construction By-Law number 117 as amended, to remove the application of the National Building Code »
 - 6.2 Adoption of By-Law number 251-4-2021 entitled « By-Law modifying the By-Law regarding permits and certificates number 251 as amended to add elements to the required information and documents, and to clarify paragraph 10) of article 53 »
 - 6.3 Adoption of By-Law number 313 entitled « By-Law concerning the increase of the working-fund »
7. **ADMINISTRATION**
8. **GENERAL MANAGEMENT**
 - 8.1 Adoption of the Policy on working conditions for management employees
 - 8.2 Amendment to the Director General's fixed-term employment contract following the adoption of the new *Policy on working conditions for management employees*

8.3 Adoption of the collective agreement

8.4 Modification of the organization chart following the adoption of the new policy on the working conditions of management employees and the collective agreement

8.5 Confirmation of Louis Pilon as Assistant Director General | relations with citizens

9. TREASURY SERVICE

9.1 Tabling the report of authorized expenses for the period of September 1st, 2021, to September 30, 2021

9.2 Tabling the report of payments made, including the payroll statement, for the period of September 1st, 2021, to September 30, 2021

9.3 Review and approval of the accounts payable dated September 29, 2021

9.4 Tabling the statement of financial activities to August 31st, 2021, and estimates to December 31st, 2021

9.5 Tabling the comparative report of financial activities on August 31, 2020, and on August 31, 2021

9.6 Authorization to hire a receptionist and cashier in the Treasury Department

9.7 Temporary hiring of a receptionist and cashier

9.8 Compensation for unused vacation time

10. URBAN PLANNING AND DEVELOPMENT

10.1 Confirmation of Claude Théberge as Director of the Department of Urban Planning and Development

10.2 Appointment of a Consultant in the Urban Planning and Development Department

10.3 Authorization to hire a secretary in the Urban Planning and Development Department

10.4 Authorization to hire a Building Inspector in the Urban Planning and Development Department

10.5 Order issued to the custodian of three (3) dogs domiciled at 373, chemin Morgan following the aggressive behavior of one or more of the said dogs

11. PUBLIC WORKS AND CAPITAL ASSETS

11.1 Confirmation of Guy Gauthier as Water Management Technician in the Public Works and Capital Assets Department

11.2 Confirmation of the hiring of an unskilled labourer to replace a skilled worker on leave from

work

- 11.3 Hiring two temporary unskilled labourers for the Public Works and Capital Assets Department
- 11.4 Hiring a skilled labourer for the Public Works and Capital Assets Department
- 11.5 Appointment of Preventive Maintenance Program (PMP) managers for the Town's fleet of vehicles
- 11.6 Mandate the Union des municipalités du Québec (UMQ) for the purchase of bulk fuels
- 11.7 Agreement for the storage of road sand and salt – Location of the storage site – season 2021-2022
- 11.8 Agreement for the storage of road sand and salt – Access to the storage site – season 2021-2022
- 11.9 Authorizing the progressive payment number 1 for the work carried out for the protection of the sanitary conduct project under the bridge on Maple Street
- 11.10 Authorizing the progressive payment number 1 for the work carried out on Mountain Street
- 11.11 Application to the Commission de la protection du territoire agricole du Québec (CPTAQ) for authorization for a non-agricultural use, namely for the sand pit on lot 4 866 979, located on Mont-Echo Road

12. TOWN CLERK'S SERVICE AND LEGAL AFFAIRS

- 12.1 Authorization to sign a contamination notice concerning the former Filtex land for publication in the Land Register of Quebec
- 12.2 Authorization to sign an affidavit and consent regarding an application for an acquisitive prescription of lot 4 848 509, property of Olivet Church

13. RECREATION, COMMUNITY LIFE AND CULTURE ACTIVITIES

- 13.1 Confirmation of Élisabeth Deit as Coordinator of Recreation, Community Life and Culture
- 13.2 Cultural development agreement with the ministère de la Culture et des communications for the years 2022 to 2024
- 13.3 Authorization to submit an application to obtain the VÉLOSYPATIQUE certification
- 13.4 Authorization to pay to the Centre d'action bénévole de Sutton the financial contribution provided for in resolution number 2020-09-384
- 13.5 Authorization to sit on the Sutton School Governing Board as a member of the community
- 13.6 Christmas activity for Town employees

13.7 Christmas decorations for the year 2021

14. PUBLIC SAFETY

14.1 Appointment of an officer for the Fire Department

14.2 Awarding the contract for the replacement of the heating system in the fire station

14.3 Awarding the contract for the repair of the ventilation, dehumidification system and removal of toxic gases

14.4 Awarding the contract for the repair of the garage doors of the fire station

14.5 Allocating additional 2021 revenues for the new premises of the First Responders

14.6 Update of the agreement relating to the sharing of a director, a captain for prevention and logistics and a firefighter in common with the Fire Department with Town of Brome Lake

14.7 Application for financial assistance from Sécurité publique for the training of firefighters under the financial assistance Program for the training of volunteer or part-time firefighters

15. NEW AND VARIA ITEMS

16. TABLING CORRESPONDENCE

16.1 Tabling a petition concerning noise problems from certain outdoor activities

16.2 Tabling a letter from the Minister of l'Économie et de l'Innovation concerning the status of tourist zone on the territory of the Town of Sutton

17. Second public question period

18. Closing the meeting