



11, South Principal Street  
 Sutton, Quebec  
 J0E 2K0  
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APPLICATION FOR A  
**MINOR EXEMPTION**

PROPERTY	APPLICANT
Address :	Name :
Roll number :	Address :
Lot :	Telephone (Home) :
Owner :	Telephone (Office) :
	Cell. :
	Fax :

**DOCUMENTS REQUIRED**

- If the applicant is not the owner, he or she must provide a power of attorney signed by the owner or owners, authorizing him or her to make this application for a minor exemption.
- A letter of explanation must be supplied regarding the request for a minor exemption. This letter must outline the details of the prejudice causing the owner to apply for a minor exemption.
- The building plans and siting plans.
- A certificate of location prepared by a land-surveyor, must be submitted when applications are made relating to margin of existing buildings.
- Payment of fees, totaling 650\$ for analyzing the application (cheque must be made payable to Town of Sutton).

**DATE OF THE APPLICATION :**

**SIGNATURE OF THE APPLICANT :**

**FOR THE USE OF THE MUNICIPAL OFFICER**

Request received by :

Request number

Date :

Date CCU :	Resolution number :	Accepted <input type="checkbox"/>	Refused <input type="checkbox"/>
Date Conseil :	Resolution number :	Accepted <input type="checkbox"/>	Refused <input type="checkbox"/>