



DEPUTY RETURNING OFFICER

- supervises the arrangement of the polling station;
- ensures that polling is properly conducted and maintains order at the polling station;
- communicates to the hall manager any major problems that arise regarding the voting process;
- facilitates the exercise of the right to vote and ensures the secrecy of the vote;
- asks the elector who is unable to produce identification to proceed to the identity verification panel;
- administers an oath to the electors, if necessary;
- proceeds with the counting of votes;
- transmits the results of the vote to the returning officer;
- delivers to the returning officer the ballot box containing the ballot papers.

POLL CLERK

- assists with the arrangement of the polling station;
- verifies whether electors are on the list of electors;
- ticks off on the list of electors the name of the elector who voted;
- completes the poll book and the election forms;
- assists the deputy returning officer in the counting of the vote.

OFFICER IN CHARGE OF INFORMATION AND ORDER (PRIMO)

- receives the electors;
- ensures access to the polling stations and maintains orderly movement in the polling place;
- directs electors to their polling station;
- maintains order at the polling station and identity verification table;
- sees to it that only electors who are on the premises of a polling station at the time scheduled for closing are allowed to exercise their right to vote;
- sees to it that only the persons authorized are present on the premises of a polling station.



MEMBER OF A BOARD OF REVISORS CHECKING THE IDENTITY OF THE ELECTOR

- ensures that the elector is registered on the list of electors;
- enters in the register the information relating to the verification of the identity of the electors and to the decision-making;
- administers an oath to the elector or the person who certifies the identity of an elector.