



## AGENDA

### REGULAR MEETING OF THE MUNICIPAL COUNCIL October 7<sup>th</sup>, 2019, at 7:30 p.m.

1. **Opening the meeting**
2. **Adoption of the agenda**
3. **ADOPTION OF THE MINUTES**
  - 3.1 Review and adoption of the minutes of the regular meeting of September 3rd, 2019
4. **FIRST QUESTION PERIOD**
  - 4.1 **Answers to questions brought up at previous meetings**
  - 4.2 **Files of public interest - update**
  - 4.3 **Questions**
5. **ADMINISTRATION**
  - 5.1 Appointment of the Acting Mayor for the period of October 7, 2019, to April 7, 2020
  - 5.2 Tabling a letter of resignation from a member of the Council of the Town of Sutton
6. **BY-LAWS**
  - 6.1 Adoption of By-Law number 297 entitled “By-Law relating to the maintenance of septic installations with tertiary disinfection systems by ultraviolet radiation on the Town of Sutton’s territory”
  - 6.2 Notice of motion: By-Law number 298 entitled “By-Law decreeing fees for the financing of certain goods, services or activities of the Town for year 2020”
7. **TREASURY SERVICE**
  - 7.1 Tabling the report of authorized expenses for the period of September 1<sup>st</sup>, 2019, to September 30<sup>th</sup>, 2019
  - 7.2 Tabling the report of payments made including the payroll statement for the period of September 1<sup>st</sup> to September 30<sup>th</sup>, 2019
  - 7.3 Tabling the statement of financial activities for the period of August 31<sup>st</sup> and the estimates to December 31<sup>st</sup>, 2019

- 7.4 Review and approval of the accounts payable dated October 1<sup>st</sup>, 2019
- 7.5 Amendment to resolution 2019-05-209 – modifying vehicle 998 of the First Responders' service so that it will be safer when used during interventions
- 7.6 Increasing the commercial line of credit
- 7.7 Les automobiles M. Rocheleau Inc. – authorization payment of the invoices

## **8. URBAN PLANNING AND DEVELOPMENT**

- 8.1 Acceptance of the tabling of the minutes of the Planning Advisory Committee: meeting of September 18<sup>th</sup>, 2019
- 8.2 Tabling the quarterly comparison report regarding construction/ renovation/ repair/ transformation permits, and wood cutting and groundwater permits
- 8.3 Tabling the quarterly comparison report regarding general and subdivision permits
- 8.4 Appointment of a member to the Planning Advisory Committee
- 8.5 Renewal - Application for a site and architectural integration plan relating to the construction of a detached three-family home, on lot 6 243 608 of the cadastre of Quebec, located on Church Street (2019-90030)
- 8.6 Application for a site and architectural integration plan relating to the construction of a detached single-family dwelling, on lot 4 867 798 of the cadastre of Quebec, located on de la Sablière road (2019-90060)
- 8.7 Application for a site and architectural integration plan relating to exterior renovation work, on lot 4 849 595 of the cadastre of Quebec, located at 89-91 North Principale Street (2019-90061)
- 8.8 Application for a site and architectural integration plan relating to the construction of an accessory building, on lot 4 867 584 of the cadastre of Quebec, located at 671 Maple road (2019-90062)
- 8.9 Application for a site and architectural integration plan relating to exterior renovation work (painting), on lot 5 326 571 of the cadastre of Quebec, located at 35 North Principale Street (2019-90063)
- 8.10 Application for a site and architectural integration plan relating to the installation of an attached sign, on lot 5 326 571 of the cadastre of Quebec, located at 35 North Principale Street (2019-90064)
- 8.11 Application for a site and architectural integration plan relating to the installation of a community sign, on lot 5 326 571 of the cadastre of Quebec, located at 35 North Principale Street (2019-90064)

- 8.12 Application for a minor exemption relating to the location of a detached single-family dwelling, on lot 5 096 117 of the cadastre of Quebec, located on des Montagnes-Vertes road (2019-90067)
- 8.13 Application for a site and architectural integration plan relating to the construction of a detached single-family home, on lot 5 096 117 of the cadastre of Quebec, located on des Montagnes-Vertes road (2019-90066)
- 8.14 Application for a site and architectural integration plan relating to exterior renovation work, on lots 4 867 379 and 4 867 380 of the cadastre of Quebec, located at 248 to 254 Boulanger road (2019-90069)
- 8.15 Application for a minor exemption relating to the location of a main building, on lot 5 095 734 of the cadastre of Quebec, located at 436 Jordan road (2019-90051)
- 8.16 Application for a minor exemption relating to the location of a detached single-family dwelling, on lot 5 095 117 of the cadastre of Quebec, located at 312 Waterhouse road (2019-90068)
- 8.17 Adoption of By-Law number 114-2-2019 entitled “Concordance By-Law amending the By-Law regarding the Urban Planning Program number 114-1 in order to comply with the second revised replacement Land Use and Development Plan number 05-0508”
- 8.18 Adoption of By-Law number 115-10-2019 entitled “By-Law modifying Zoning By-Law number 115-2, as amended, in order to comply with the second revised replacement Land Use and Development Plan number 05-0508 and correcting the numbering of zone H-59 to that of H-05”
- 8.19 Adoption of By-Law number 116-2-2019 entitled “Concordance By-Law modifying Subdivision By-Law number 116-1, as amended, in order to comply with the second revised replacement Land Use and Development Plan number 05-0508 “
- 8.20 Adoption of By-Law number 117-2-2019 entitled “Concordance By-Law amending Construction By-Law number 117 in order to comply with the second revised replacement Land Use and Development Plan number 05-0508 and correcting the edition of the National Building Code in force”
- 8.21 Adoption of By-Law number 251-2-2019 entitled “Concordance By-Law amending the By-Law regarding permits and certificates number 251 in order to comply with the second revised replacement Land Use and Development Plan number 05-0508”

## **9. PUBLIC WORKS**

- 9.1 Amendment to resolution number 2019-08-369 entitled “Laying asphalt on Woodard and Draper roads”
- 9.2 Authorizing progressive payment number 1 and progressive payment number 2 regarding asbestos disposal work and building demolition work
- 9.3 Hiring a temporary employee to replace a labourer on leave from work
- 9.4 Recommending payment for damages done to a vehicle

- 9.5 Renewal of the snow removal contract for Baker Street for the season 2019-2020
- 9.6 Renewal of the snow removal contract for Jacobs Street for the season 2019-2020
- 9.7 Renewal of the snow removal contract for the Glen Sutton sector and mountain sector for the season 2019-2020
- 9.8 Renewal of the snow removal contract for Cushion road for the season 2019-2020
- 9.9 Renewal of the snow removal contract for the roundabout on Driver road for the season 2019-2020
- 9.10 Renewal of the snow removal contract for Harrison road for the season 2019-2020
- 9.11 Renewal of the snow removal contract for Muir road, after the roundabout, for the season 2019-2020
- 9.12 Renewal of the rental of land contract with Cora Mae Davis Smith for the storage of sand and salt for the season 2019-2020
- 9.13 Renewal of the agreement for the storage of sand and salt – Access to the storage site, season 2019-2020

## **10. GENERAL MANAGEMENT**

- 10.1 Amendment to resolution number 2019-09-416 entitled « Hiring of a Town Clerk »
- 10.2 Hiring a Communications Coordinator
- 10.3 Appointment of a Director of special projects
- 10.4 Temporary extension to December 6, 2019, of the agreement 2017-2019 regarding the management by the PENS of the hiking trails

## **11. TOWN CLERK'S SERVICE**

- 11.1 Authorization to sign a release document
- 11.2 Terms and conditions of the Canada-Quebec Agreement relating to the gas tax – Horizon 2019-2023

## **12. RECREATION AND COMMUNITY LIFE ACTIVITIES**

- 12.1 Signing the maintenance and supervision contract for the Gymnasium at the Sutton School for the hours of use by the Town
- 12.2 Authorizing that the Christmas Market be held on November 30<sup>th</sup> as well as December 1<sup>st</sup>, 7 and 8<sup>th</sup>, 2019

**13. CULTURAL MATTERS**

13.1 Authorization to hold the Festival JAAM at Kelly Lake

13.2 Delegating power in order to sign an agreement as regards lending art treasures and artifacts

13.3 Evaluating the John-Sleeth Centre, municipal building located at 7 Academy Street

13.4 Renewal of banking hours for the Cultural Development Agent in order to support the Committee involved in the future of the John-Sleeth Cultural and Community Centre

**14. FIRE SAFETY**

**15. NEW ITEMS**

**16. TABLING CORRESPONDENCE**

**17. Second public question period**

**18. Closing the meeting**