



AGENDA

REGULAR MEETING OF THE MUNICIPAL COUNCIL September 7, 2021, at 7:30 p.m.

1. **Opening the meeting**
2. **Adoption of the agenda**
3. **ADOPTION OF THE MINUTES**
 - 3.1 Review and adoption of the minutes of the regular meeting of August 2, 2021
4. **FOLLOW-UP ON MATTERS OF PUBLIC INTEREST**
 - 4.1 **Answers to questions brought up at previous meetings**
 - 4.2 **Public interest files - update**
5. **FIRST PUBLIC QUESTION PERIOD**
 - 5.1 **Questions**
6. **BY-LAWS**
 - 6.1 Notice of motion: By-Law number 117-3-2021 entitled « By-Law modifying Construction By-Law number 117 as amended, to remove the application of the National Building Code »
 - 6.2 Tabling of draft By-Law number 117-3-2021 entitled « By-Law modifying construction By-Law number 117 as amended, to remove the application of the National Building Code »
 - 6.3 Adoption of By-Law number 210-7-2020 entitled « By-Law modifying Appendix A of By-Law number 210 (RM 330) regarding traffic and parking, as amended »
 - 6.4 Notice of motion: By-Law number 251-4-2021 entitled « By-Law modifying the By-Law regarding permits and certificates number 251 as amended to add elements to the required information and documents, and to clarify paragraph 10) of article 53 »
 - 6.5 Tabling of draft By-Law number 251-4-2021 entitled « By-Law modifying the By-Law regarding permits and certificates number 251 as amended to add elements to the required information and documents, and to clarify paragraph 10) of article 53 »
 - 6.6 Notice of motion: By-Law number 313 entitled « By-Law concerning the increase of the working-fund »
 - 6.7 Tabling of draft By-Law number 313 entitled «By-Law concerning the increase of the working-fund »

6.8 Adoption of By-Law number RM 460 entitled « By-Law concerning peace, order and nuisances»

7. ADMINISTRATION

7.1 Application for approval by the Commission de toponymie du Québec of the name "Place Rosanne-Cohen" for the public square for petanque

8. GENERAL MANAGEMENT

8.1 Confirmation of Isabelle Capmas as Communications Coordinator

8.2 Salary adjustment for management employees in the Public Works and Capital Works Department

9. TREASURY SERVICE

9.1 Tabling the report of authorized expenses for the period of August 1st, 2021, to August 31, 2021

9.2 Tabling the payment made, including the payroll statement, for the period of August 1st, 2021, to August 31, 2021

9.3 Review and approval of the accounts payable dated August 31, 2021

9.4 Authorization to open a line of credit for the temporary financing of expenditures related to By-Law number 302 entitled « By-Law decreeing and expense of \$262,470 and a loan of \$262,470 for the protection of the Maple Street Pipeline »

9.5 Authorization to open a line of credit for the temporary financing of expenditures related to By-Law number 304 entitled « By-Law number 304 entitled « By-Law decreeing an expense of \$488,192 and a loan of \$488,192 for the paving of Mountain Street

9.6 Authorization to open a line of credit for the temporary financing of expenditures related to By-Law number 310 entitled « By-Law decreeing an expense of \$2,613,601.35 and a loan of \$2,613,601.35 for the repair of Scenic Road, between Schweizer and Old Notch Roads, and for the replacement of 17 culverts on Scenic and Alderbrooke Roads »

9.7 Authorization to pay the second instalment of the 2021 financial contribution to the Corporation de développement économique de Sutton

9.8 Awarding the contract for external auditors for the fiscal years 2021, 2022 and 2033

10. URBAN PLANNING AND DEVELOPMENT

10.1 End of the employment relationship with the Urban and Land Use Planning Consultant

10.2 Appointment of a secretary to the Advisory Committee on Planning and Sustainable Development

10.3 Amendment to resolution number 2021-07-281 entitled « Adoption of SCAOPI, under By-Law number 220 concerning specific construction, alteration or occupancy of an immovable (SCAOPI) as

regards allowing a cidery on lot 4 848 137, located at 10 du Cimetière Street (2021-10006)

- 10.4 Amendment to resolution number 2021-08-322 entitled « Application for a site and architectural integration plan regarding the installation of a commercial sign on lot 4 848 954, located at 34-5 Principale Nord Street (2021-10057) »
- 10.5 Acceptance of the tabling of the Planning Advisory Committee's minutes: regular meeting of August 3, 2021
- 10.6 Renewal of the mandate of a member of the Advisory Committee on Urban Planning and Sustainable Development
- 10.7 Adoption of the first SCAOPI draft proposal, adopted under By-Law number 220 concerning specific construction, alteration, or occupancy of an immovable (SCAOPI), relating to amending PPCMOI 2018-90068 to remove the requirement of applying a permeable ground cover 2 metres in vehicular access walks on lot 4 848 224, located on Principale Sud Street (2018-90068)
- 10.8 Adoption of the SCAOPI, adopted under By-Law number 220 concerning specific construction, alteration, or occupancy of an immovable (SCAOPI) to allow the building of an additional unit in an accessory building on lot 4 847 861, located at 168 Delage Road (2021-10004)
- 10.9 Application for a site and architectural integration plan relating to the enlargement of a main building on lot 4 847 861, located at 168 Delage Road (2021-10047)
- 10.10 Adoption of the SCAOPI, adopted under By-Law number 220 concerning specific construction, alteration, or occupancy of an immovable (SCAOPI) in order to allow a main commercial use on lot 4 849 662, located at 61 Principale Nord Street (2021-10005)
- 10.11 Adoption of the SCAOPI, adopted under By-Law number 220 concerning specific construction, alteration, or occupancy of an immovable (SCAOPI) relating to the construction of a residence on piles, on lot 5 160 976, located at 236 Bernier Road (2021-10010)
- 10.12 Application for a minor exemption relating to the rear and side setbacks applicable to the residential building on lot 4 867 906, located at 518 Maple Street (2021-10070)
- 10.13 Application for a minor exemption relating to the secondary front setback of the accessory building on lot 4 848 920, located at 86 Maple Street (2021-10071)
- 10.14 Application for a minor exemption relating to the side setback of the balcony on lot 4 867 413, located at 221-13 Boulanger Road (2021-10074)
- 10.15 Application for a site and architectural integration plan in order to enlarge a main building on lots 4 867 412 and 4 867 413, located at 221-9 and 221-13, Boulanger Road (2021-10053)
- 10.16 Application for a site and architectural integration plan to add a commercial sign on lot 4 848 504, located at 6 Principale Sud Street (2021-10011)
- 10.17 Application for a site and architectural integration plan to add two windows on lot 4 848 522, located

at 10 Principale Sud Street (2021-10012)

- 10.18 Application for a site and architectural integration plan relating to the construction of a main building on lot 6 386 625, located on Parmenter Road (2021-10059)
- 10.19 Application for a site and architectural integration plan relating to the construction of an accessory building on lot 6 436 267, located at 171 Mont-Sutton-Heights Road (2021-10060)
- 10.20 Application for a site and architectural integration plan relating to the construction of an accessory building on lot 4 867 189, located at 176 Benoit Road (2021-10064)
- 10.21 Application for a site and architectural integration plan relating to enlarging and adding a gallery on lot 4 867 420, located 221-18 Boulanger Road (2021-10065)
- 10.22 Appealing the Demolition Committee's decision 21-04-03 relating to the demolition of a main building on lot 4 848 933, located at 30 Principale Nord Street
- 10.23 Appointment of a representative to the general annual meeting of the Organisme de Bassin Versant (OBV) de la Baie Missisquoi

11. PUBLIC WORKS AND CAPITAL ASSETS

- 11.1 Confirmation of Sophie Patry as foreman
- 11.2 Authorization to hire a temporary skilled day labourer to replace a skilled day labourer on leave from the Public Works and Capital Assets Department
- 11.3 Resignation of a skilled labourer in the Public Works and Capital Assets Department
- 11.4 Hiring a skilled labourer for the Public Works and Capital Assets Department
- 11.5 Resignation of a skilled labourer on probation in the Public Works and Capital Assets Department
- 11.6 Authorization to hire a skilled labourer for the Public Works and Capital Assets Department
- 11.7 Resignation of the temporary employee – in charge of the maintenance of the parks in the Public Works and Capital Assets Department
- 11.8 Amendment to resolution number 2021-05-192 entitled « Awarding the contract for the replacement of the pump of the Academy well »
- 11.9 Awarding the contract for work on Scenic Road and drainage work on Alderbrooke Road
- 11.10 Allocating of 2021 additional revenues for the supply of road signs and speed moderators
- 11.11 Authorization to apply for financial assistance to the ministère des Transports for eligible work under the Local Road Assistance Program (PAVL) for work to be carried out on Réal Road

11.12 Authorization to apply for financial assistance to the ministère des Transports under the Local Road Assistance Program (PAVL), for the work to be carried out on Draper, North Sutton, Vallée-Missisquoi, Schweizer and Favreau Roads

12. TOWN CLERK'S SERVICE AND LEGAL AFFAIRS

12.1 Filing of the notice of correction in accordance with section 92.1 of the Cities and Towns Act

12.2 Exclusion from the public domain of a part of lot 4 849 812, namely a part of the right-of-way of the Delage Road, and authorization to sign a deed of sale of the part excluded of lot 4 849 812, in favour of the property owner of lot 4 847 861

12.3 Exclusion from the public domain of part of lot 5 096 065 namely a part of the right-of-way of the Waterhouse Road, and authorization to sign a deed of sale of the part excluded of lot 5 096 062, in return for part of lot 5 096 062 located on Waterhouse Road

13. RECREATION, COMMUNITY LIFE AND CULTURE ACTIVITIES

13.1 Supporting the organization Jardin d'enfants de Sutton regarding its project « Plan d'affaires pour la restructuration et la relocation » (Business plan for restructuring and relocation)

13.2 Authorization to sign, with Nature Conservancy of Canada (CNC), Association for the conservation of Mont Écho and Sentiers de l'Estrie, a memorandum of understanding concerning the development of new trails in the Mont Écho sector

13.3 Authorization to sign with Hydro-Quebec for the application of self-adhesive film on electrical transformers as part of the Blue Muse's initiative

13.4 Allocating « Park funds » to finance work to secure the playgrounds in the Goyette-Hill and Gagné parks

13.5 Authorization to rent the Council room to the Returning Officer for the electoral division of Brome-Missisquoi for the federal elections at a lower rate than that provided for in Regulation number 308

14. PUBLIC SAFETY

14.1 Awarding the contract for the supply and delivery of a 1500 imperial gallon tanker with pump and a pump truck with a 2000 imperial gallon tank

14.2 Authorization to sign a commercial lease for the relocation of the First Responders Service at 54 Principale Nord Street

14.3 Temporary contingency measures of the First Responder Service

15. NEW AND VARIA ITEMS

16. TABLING CORRESPONDENCE

16.1 Tabling a letter from the ministère de l'Agriculture, des Pêcheries et de l'Alimentation du Québec (MAPAQ) concerning the assessment of dangerous dogs

17. Second public question period

18. Closing the meeting