



## AGENDA

### REGULAR MEETING OF THE MUNICIPAL COUNCIL December 7, 2022, at 7:30 p.m.

#### **1. OPENING THE MEETING**

- 1.1 Opening the meeting

#### **2. ADOPTION OF THE AGENDA**

- 2.1 Adoption of the agenda

#### **3. ADOPTION OF THE MINUTES**

- 3.1 Review and adoption of the minutes of the regular meeting of November 2, 2022

#### **4. FOLLOW-UP ON MATTERS OF PUBLIC INTEREST**

#### **5. FIRST PUBLIC QUESTION PERIOD**

#### **6. BY-LAWS**

- 6.1 Adoption of By-Law number 208-5-2022 entitled “By-Law amending By-Law number 208 decreeing the rules of budgetary control and monitoring and delegating certain powers of the council, in order to modify the delegations and reflect the organizational reality”  
[\(link to the draft\)](#)
- 6.2 Adoption of By-Law number 292-1-2022 entitled “By-Law amending By-Law number 292 relating to the transfer tax rate applicable to transfers with a tax base exceeding \$ 500,000, in order to modify the rate and to provide for a supplementary right”  
[\(link to the draft\)](#)
- 6.3 Notice of motion: By-Law number 320 entitled “By-Law decreeing fees for the financing of certain goods, services or activities of the Town for the year 2023”
- 6.4 Tabling of draft By-Law number 320 entitled “By-Law decreeing fees for the financing of certain goods, services or activities of the Town for the year 2023”  
[\(link to the draft\)](#)

#### **7. ADMINISTRATION**

- 7.1 Tabling of the declaration of pecuniary interests of Council members
- 7.2 Tabling of the public register of declarations by elected officials in accordance with the Municipal Ethics and Good Conduct Act

## **8. GENERAL MANAGEMENT**

- 8.1 Confirmation of Virginie Sauriol to the position of secretary of the Director General and the Mayor's office

## **9. TREASURY SERVICE**

- 9.1 Tabling of the report of payments made, including the payroll statement, for the period of November 1<sup>st</sup>, 2022, to November 30, 2022
- 9.2 Tabling of the report of authorized expenses for the period of November 1<sup>st</sup>, 2022, to November 30, 2022
- 9.3 Review and approval of the accounts payable dated November 29, 2022

## **10. URBAN PLANNING AND DEVELOPMENT**

- 10.1 Tabling of the minutes of the Environmental Advisory Committee: meetings of June 23 and August 25, 2022
- 10.2 Tabling of the minutes of the Planning and Sustainable Development Advisory Committee: meeting of October 25, 2022
- 10.3 Application for a site and architectural integration plan relating to the construction of an accessory building on lot 4 848 955, located at 27 Pleasant Street
- 10.4 Application for a site and architectural integration plan relating to the installation of two commercial signs on lot 4 850 090, located at 27 to 27b, Principale Nord Street
- 10.5 Application for a site and architectural integration plan relating to the construction of an accessory building on lot 4 866 835, located at 360 de la Falaise Road
- 10.6 Confirmation of Frédéric Chouinard to the position of environment and urbanism inspector
- 10.7 Confirmation of Laurie Roy to the position of building inspector

## **11. PUBLIC WORKS AND CAPITAL ASSETS**

- 11.1 Authorizing progressive payment number 2 and provisional acceptance of the work done on the North Sutton and Draper Roads rehabilitation project
- 11.2 Authorizing progressive payment number 3 for the work done on the Scenic Road and Alderbrooke Road drainage project
- 11.3 Authorizing progressive payment number 7 for the work done on the Academy well pump replacement project

- 11.4 Mandate to the Union des municipalités du Québec for the purchase of new, retreaded and remolded tires
- 11.5 Mandate to the Union des municipalités du Québec for the purchase of chloride used as a dust suppressant for the year 2023
- 11.6 Exercising the option to renew the contract for the collection and transportation of organic materials for the year 2023

## **12. TOWN CLERKS OFFICE AND LEGAL AFFAIRS**

- 12.1 Authorization to manage the authentication service of the Government of Quebec - Revenue Quebec
- 12.2 Renewal of the agreement for maintaining the Town's sign support on the property located at 2 Principale Sud Street
- 12.3 Renewal of the agreement for public access to the Village-Mountain trail right-of-way on lot 4 848 923, located at 110 Sweet Road
- 12.4 Renewal of the general insurances for the period of December 31<sup>st</sup>, 2022, to December 31<sup>st</sup>, 2023

## **13. RECREATION, COMMUNITY LIFE AND CULTURE ACTIVITIES**

- 13.1 Tabling of the minutes of the Comité consultatif sur la qualité de vie (Advisory Committee on the quality of life): meeting of October 4, 2022
- 13.2 Recognition of the NPOS on the territory of the Town of Sutton within the framework of the UMQ's insurance program
- 13.3 Reimbursement to Parc d'environnement naturel de Sutton (PENS) for work on the Village-Mountain trail
- 13.4 Authorization to sign a contract for support in the updating of the cultural policy
- 13.5 Appointment of the Town's representatives to the Brome-Missisquoi Pact – Sutton pole 2023
- 13.6 Appointment of an elected official responsible for family and senior issues within the framework of MADA and the Municipal Policy for families and seniors
- 13.7 Acceptance of the budget of the Office de l'habitation de Brome-Missisquoi (OMH)
- 13.8 Extension of the intermunicipal recreation agreement with the Town of Granby

## **14. PUBLIC SAFETY**

- 14.1 Hiring auxiliary firefighters
- 14.2 Hiring of a firefighter and first responder

14.3 Resignation of a firefighter

14.4 Resignation of a firefighter as an officer

**15. NEW AND VARIOUS ITEMS**

**16. CORRESPONDENCE**

**17. SECOND PUBLIC QUESTION PERIOD**

17.1 Second public question period

**18. CLOSING THE MEETING**

18.1 Closing the meeting