

PROCEDURE REGISTRATION TO ACTIVITIES 2023

Day camp

RESIDENTS AND
HOMEOWNERS

**APRIL 18
1:30 P.M.**

NON-RESIDENTS

**APRIL 25
1:30 P.M.**

**Aquatic
activities**

**MAY 2
1:30 P.M.**

**MAY 9
1:30 P.M.**



DAY CAMP RATES 2023

CAMP SCHEDULE: 9 a.m. to 4 p.m.

	Residents and homeowners	Non-residents
Weekly rates		
1st child	\$ 82.50	\$ 132
2nd child	\$ 77	\$ 132
Any additional children*	\$ 71.50	\$ 132

*To qualify for the discount associated with a 2nd or additional child, registrations must be made at the same time on the same invoice..

DAYCARE RATES 2023

SCHEDULE: 7:30 a.m. to 9 a.m. and/or 4 to 5:30 p.m.

	Residents and homeowners	Non-residents
Weekly rates		
7:30 a.m. to 9 a.m.	\$ 19	\$ 38.50
4 to 5:30 p.m.	\$ 19	\$ 38.50

RATES FOR SWIMMING LESSONS FOR CHILDREN 2023

	Residents and homeowners	Non-residents
Full summer - 30 minute class	\$ 65	\$ 113
Full summer - 45 minute class	\$ 70	\$ 118
Full summer - 1 hour class	\$ 75	\$ 124

RATES FOR ADULT SWIMMING LESSONS 2023

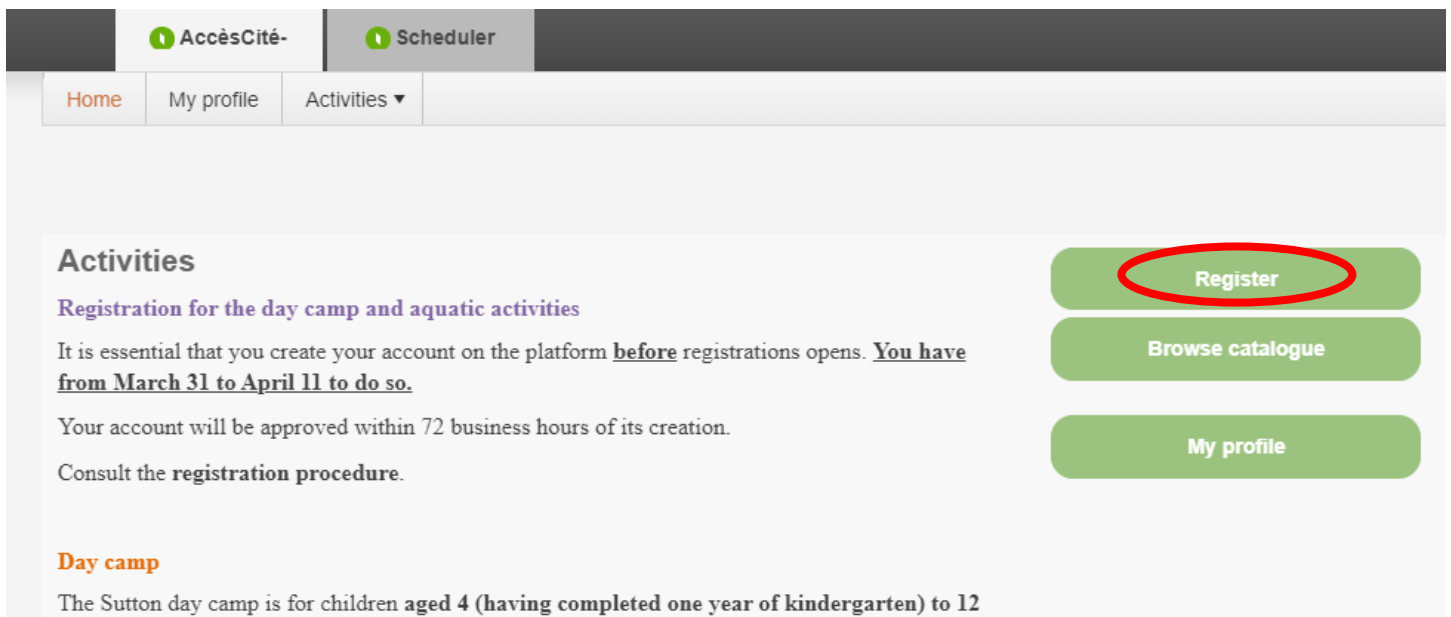
	Residents and homeowners	Non-residents
1 session of 8 classes		
From 15 to 59 years old	\$ 102	\$ 161
60 years and older	\$ 59	\$ 161

1. Registration for activities (day camp or aquatic)

You must already have created an account on the AccèsCité Loisirs platform. If you have not already done so, [follow the procedure](#). Your account will be approved within 72 business hours of its creation.

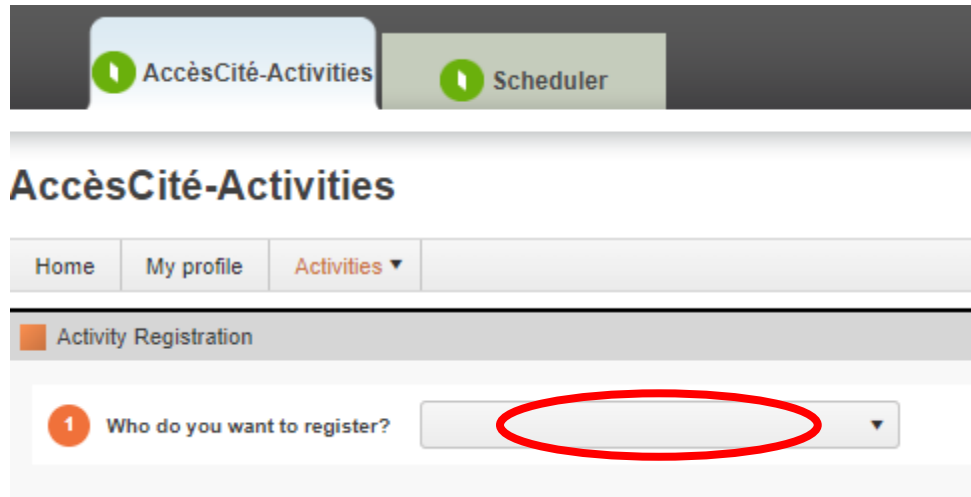
1.1 Click on the following link to access the Town of Sutton's online platform:
<https://mon.accescite.net/46058/en-ca/Home/Index>

1.2 Click on Register



The screenshot shows the top navigation bar with 'AccèsCité-' and 'Scheduler' tabs. Below is a menu with 'Home', 'My profile', and 'Activities'. The main content area is titled 'Activities' and includes a sub-section 'Registration for the day camp and aquatic activities'. The text states: 'It is essential that you create your account on the platform **before** registrations opens. **You have from March 31 to April 11 to do so.** Your account will be approved within 72 business hours of its creation. Consult the **registration procedure**.' To the right of this text are three green buttons: 'Register' (circled in red), 'Browse catalogue', and 'My profile'. Below this is a section for 'Day camp' with the text: 'The Sutton day camp is for children aged 4 (having completed one year of kindergarten) to 12'.

1.2 Choose the person to be registered from the drop-down list



AccèsCité-Activities Scheduler

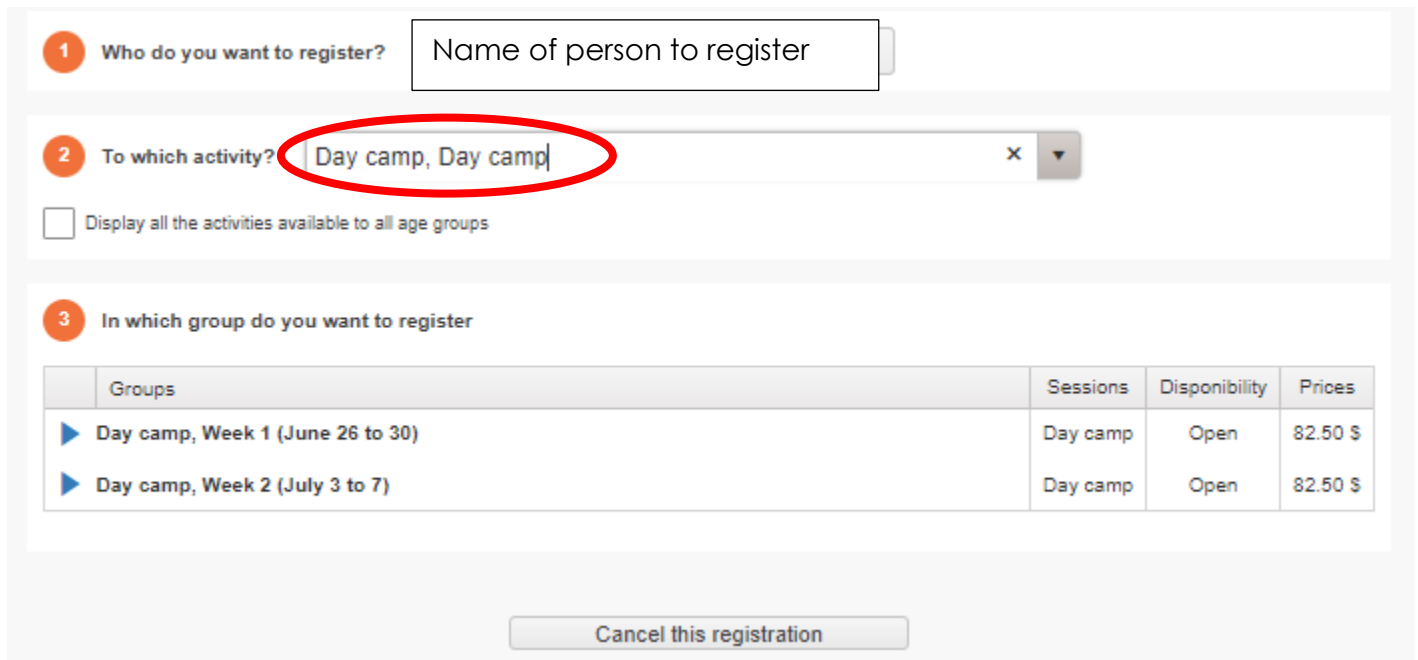
AccèsCité-Activities

Home My profile Activities ▾

Activity Registration

1 Who do you want to register? ▼

1.3 Choose the type of activity in which you wish to register your child or yourself (day camp or aquatic camp)



1 Who do you want to register?

2 To which activity? Day camp, Day camp x ▾

Display all the activities available to all age groups

3 In which group do you want to register

Groups	Sessions	Disponibility	Prices
▶ Day camp, Week 1 (June 26 to 30)	Day camp	Open	82.50 \$
▶ Day camp, Week 2 (July 3 to 7)	Day camp	Open	82.50 \$

Cancel this registration

1.4 Click on the group you wish to register for (day camp week or aquatic activity) and click Register for this group

1 Who do you want to register?

2 To which activity? ▼

Display all the activities available to all age groups

3 In which group do you want to register

Groups	Sessions	Disponibility	Prices
▲ Day camp, Week 1 (June 26 to 30)	Day camp	Open	82.50 \$

Age: 4 à 12 ans
 Location: Goyette-Hill Park Chalet
 Schedule: Du 2023-06-26 au 2023-06-29: lundi 09:00 - 16:00, mardi 09:00 - 16:00, mercredi 09:00 - 16:00, jeudi 09:00 - 16:00

Below are the availables options for the selected activity.

Options	Disponibility	Prices
<input type="checkbox"/> Day care, Week 1 AM (June 26 to 29) More details...	Open	19.00 \$
<input type="checkbox"/> Day care, Week 1 PM (June 26 to 29) More details...	Open	19.00 \$

▶ Day camp, Week 2 (July 3 to 7)	Day camp	Open	82.50 \$
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In the case of day camp registration, add the Day care option if needed

Register for this group

Before proceeding to payment, you can now :

- **Repeat step 1.5** for each group you wish to enroll the person in (choose another week of day camp or another aquatic course)
- **Repeat steps 1.2 to 1.5** for another person to register for activities

2. Proceed to the payment of your registrations

Proceed to this step once all family members are registered for the activities of your choice.

2.1 Click on View Shopping cart

1 Who do you want to register?

2 To which activity? ▼

Display all the activities available to all age groups

3 In which group do you want to register

Groups	Sessions	Disponibility	Prices
▶ Day camp, Week 1 (June 26 to 30)	Day camp	Open	82.50 \$

Age: 4 à 12 ans
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Below are the availables options for the selected activity.

Options	Disponibility	Prices
<input type="checkbox"/> Day care, Week 1 AM (June 26 to 29) More details...	Open	19.00 \$
<input type="checkbox"/> Day care, Week 1 PM (June 26 to 29) More details...	Open	19.00 \$

View Shopping cart

Register for this group

▶ Day camp, Week 2 (July 3 to 7)	Day camp	Open	82.50 \$
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2. Review your registrations

Quantity	Item	Price	Discount	Amount
Cancel	1 <input type="text" value="Name"/> Day camp, Week 1 (June 26 to 30) Modify	82.50 \$		82.50 \$
	1 Day care, Week 1 AM (June 26 to 29)	19.00 \$		19.00 \$
Cancel	1 <input type="text" value="Name"/> Day camp, Week 2 (July 3 to 7) Modify	82.50 \$		82.50 \$
	1 Day care, Week 2 AM (July 3 to 6)	19.00 \$		19.00 \$
Sous-Total				203.00 \$
tps (5.000%)				0.00 \$
tvq (9.975%)				0.00 \$
Total				203.00 \$

+ Add more activities
+ Checkout

Click on Add more activities if you are missing an activity registration

Click on Checkout to finalise

3. If applicable, complete the question form and click Update profile and complete transaction

Statement 24

I want to receive a Statement 24 (Relevé 24) for my taxes. Yes No

If you want to receive a Statement 24, you must provide your Social Security Number.

Charlotte Jacques

My Social Security Number is:

Questions for

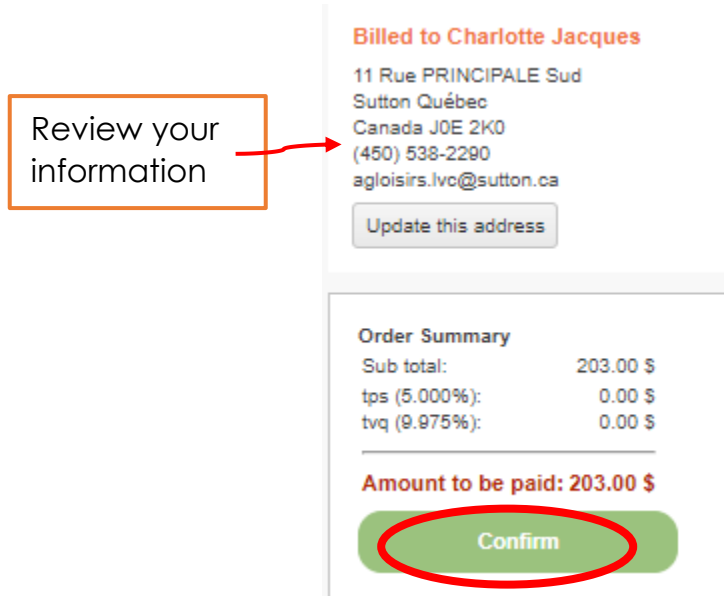
Health

01 Does the participant have any allergies? *

02 If so, which ones ?

Update profile and complete transaction

4. Review your billing information and click on Confirm



Billed to Charlotte Jacques
11 Rue PRINCIPALE Sud
Sutton Québec
Canada J0E 2K0
(450) 538-2290
agloisirs.lvc@sutton.ca

Update this address

Order Summary

Sub total:	203.00 \$
tps (5.000%):	0.00 \$
tvq (9.975%):	0.00 \$

Amount to be paid: 203.00 \$

Confirm

Payment options

In order to confirm your registration, you must make at least **a first payment on your invoice before Friday, May 5, 2023**, otherwise your registration will be cancelled.

1. Online payment

Online payment by credit card will be available on May 1st. An email will be sent to you when you can log in to your account and proceed to payment.

You will have the option to pay in full, or by 3 pre-authorized payments.

2. Payment at the Town Hall reception

You may pay at the Town Hall reception during business hours, in full or in installments, by cash or cheque.

It will also be possible to come and pay in the evening, at the Town Hall reception desk, on Thursday, May 4, 2023, from 4:30 p.m. to 7:00 p.m., in cash or by cheque.