



## AGENDA

### REGULAR MEETING OF THE MUNICIPAL COUNCIL September 6, 2023, at 7:30 p.m.

#### 1. OPENING THE MEETING

- 1.1 Opening the meeting

#### 2. ADOPTION OF THE AGENDA

- 2.1 Adoption of the agenda

#### 3. ADOPTION OF THE MINUTES

- 3.1 Review and adoption of the minutes of the regular meeting of August 2, 2023

#### 4. FOLLOW-UP ON MATTERS OF PUBLIC INTEREST

#### 5. FIRST PUBLIC QUESTION PERIOD

#### 6. BY-LAWS

- 6.1 Notice of motion: By-Law number 115-17-2023 entitled “By-Law amending Zoning By-law 115-2, as amended, in order to integrate provisions relating to accessory dwelling units and lodging establishments in principal residences and tourist residences”
- 6.2 Adoption of the draft of By-Law number 115-17-2023 entitled “By-law amending Zoning By-law 115-2, as amended, in order to integrate provisions relating to accessory dwelling units and lodging establishments in principal residences and tourist residences”  
[\(link to the draft\)](#)
- 6.3 Notice of motion: By-Law number 188-2-2023 entitled “By-Law amending By-Law number 188 regarding conditional uses, in order to integrate provisions relating to lodging establishments in tourist residences”
- 6.4 Adoption of the draft of By-Law number 188-2-2023 entitled “By-Law amending By-Law number 188 regarding conditional uses, in order to integrate provisions relating to lodging establishments into tourist residences”  
[\(link to the draft\)](#)
- 6.5 Notice of motion: By-Law number 251-6-2023 entitled “By-Law amending By-Law number 251 relating to permits and certificates, as amended, to include provisions regarding lodging establishments as principal residences and tourist residences”
- 6.6 Adoption of draft By-Law number 251-6-2023 entitled “By-law amending By-Law 251 relating to

permits and certificates, as amended, to include provisions regarding lodging establishments in principal residences and tourist residences”

[\(link to the draft\)](#)

6.7 Notice of motion: By-Law number 329 entitled “By-Law decreeing an expense of \$ 534,656. and a loan of \$ 534,656. for the securing, supply and installation of generators on the Town’s aqueduct buildings”

6.8 Adoption of draft By-Law number 329 entitled “By-Law decreeing an expense of \$ 534,656. and a loan of \$ 534,656. for the securing, supply and installation of generators on the Town’s aqueduct buildings”

[\(link to the draft\)](#) - [\(frequently asked questions – FAQ\)](#)

6.9 Notice of motion: By-Law number 330 entitled “By-Law decreeing an expense of \$ 345,000 and a loan of \$ 345,000 for the replacement and purchase of a wheel loader”

6.10 Adoption of draft By-Law number 330 entitled “By-Law decreeing an expense of \$ 345,000 and a loan of \$ 345,000 for the replacement and purchase of a wheel loader”

[\(link to the draft\)](#) – [\(frequently asked questions – FAQ\)](#)

## **7. ADMINISTRATION**

7.1 Constitution of the Traffic and Mobility Advisory Committee and appointment of members

7.2 New government orientations in land use planning: support for government orientations in land use planning and request for adjustments for the Brome-Missisquoi MRC

7.3 Renewal of the Gas Tax and Quebec Contribution Program (2024 to 2028) - negotiations between the governments of Quebec and Canada

## **8. GENERAL MANAGEMENT**

8.1 General Manager to attend the annual conference of the International City/County Management Association (ICMA) from September 30, 2023 to October 4, 2023

## **9. TREASURY SERVICE**

9.1 Tabling of the report of authorized expenses for the period of August 1<sup>st</sup>, 2023, to August 31, 2023

9.2 Tabling of the report of payments made, including the payroll statement, for the period of August 1<sup>st</sup>, 2023 to August 31, 2023

9.3 Review and approval of the accounts payable dated August 30, 2023

9.4 Transfers of budget credits

9.5 Authorizing the payment of the second instalment of the 2023 financial contribution to the Corporation de développement économique de Sutton (CDES)

- 9.6 Authorizing the payment of various financial contributions to the Corporation de développement économique de Sutton (CDES) for projects planned in the 2023 budget

## **10. URBAN PLANNING AND DEVELOPMENT**

- 10.1 Modification to the organization chart of the Urban Planning and Land Development Department to change the names of certain positions
- 10.2 Hiring of an urban planning inspector
- 10.3 Tabling of the minutes of the Planning and Sustainable Development Advisory Committee: meetings of June 29, 2023
- 10.4 Appointment of a member of the Advisory Committee on Planning and Sustainable Development (CCUDD)
- 10.5 Application for a minor exemption application relating to the construction of two accessory buildings on lot 4 849 974, located at 36 des Pinsons Road
- 10.6 Application for a site and architectural integration plan relating to the installation of a commercial sign on lot 4 848 516, located at 1 Maple Street
- 10.7 Application for a site and architectural integration plan relating to the exterior renovation of a main building on lot 4 867 364, located at 6 St-Patrick Street
- 10.8 Application for a site and architectural integration plan relating to the lighting of a main and accessory building on lot 6 527 033, Poissant Road
- 10.9 10% for park purposes: Lot 4 849 645 of the cadastre of Quebec, located at 115 Principale Sud Street
- 10.10 Tabling of the minutes of the Environment Advisory Committee: meetings of March 30, 2023, and May 25, 2023

## **11. PUBLIC WORKS AND CAPITAL ASSETS**

- 11.1 Request to postpone eligible work on Réal Road under the Local Roads Assistance Program (PAVL) | Support component
- 11.2 Request to postpone eligible work on Vallée-Missisquoi Road and Schweizer Road under the Local Roads Assistance Program (PAVL) | Turnaround component
- 11.3 Allocating « Park funds » to create a plant screen on the servitude linking the Village-Mountain trail to place Gamache
- 11.4 Authorization to sign a financial assistance agreement with the Minister of Transport within the framework of the Programme d'aide à la voirie locale (Local Roads Assistance Program) (PAVL) | maintenance component

- 11.5 A project to evaluate intermunicipal cooperation concerning the management of residual materials in the territory of the MRC Brome-Missisquoi

## **12. TOWN CLERK'S OFFICE AND LEGAL AFFAIRS**

## **13. RECREATION, COMMUNITY LIFE AND CULTURE ACTIVITIES**

- 13.1 Donation from the Town to the Canadian Cancer Society in the name of Gwen Badham
- 13.2 Amendment to resolution number 2023-01-026 entitled "Hiring the aquatic coordinator" for the 2023 summer season
- 13.3 Authorization to participate in the group purchase of charging stations for electric bicycles and velovoutes
- 13.4 Allocating « Park funds » for the acquisition of park furniture for the basketball court at the Goyette-Hill Park
- 13.5 Christmas activity for Town employees
- 13.6 Recognition of the NPO (non-profit organization) Groupe Sentier Village Sutton
- 13.7 Authorization to hold a softball tournament at the Goyette-Hill Park on September 29 and 30, 2023
- 13.8 Authorization to hold the Christmas Market on November 25 and 26 and on December 2 and 3, 2023
- 13.9 2024 budget commitment for financial contributions to organizations

## **14. PUBLIC SAFETY**

## **15. NEW AND VARIOUS ITEMS**

## **16. CORRESPONDENCE**

- 16.1 Tabling of the letter from the Minister of Transport granting financial assistance the Programme d'aide à la voirie locale (Local Roads Assistance Program) | Maintenance section component
- 16.2 Tabling of minutes of correction in accordance with article 92.1 of the Cities and Towns Act

## **17. SECOND PUBLIC QUESTION PERIOD**

- 17.1 Second public question period

## **18. CLOSING THE MEETING**

- 18.1 Closing the meeting

