



AGENDA

REGULAR MEETING OF THE MUNICIPAL COUNCIL November 1st, 2023, at 7:30 p.m.

1. OPENING THE MEETING

- 1.1 Opening the meeting

2. ADOPTION OF THE AGENDA

- 2.1 Adoption of the agenda

3. ADOPTION OF THE MINUTES

- 3.1 Review and adoption of the minutes of the regular meeting of October 4, 2023

4. FOLLOW-UP ON MATTERS OF PUBLIC INTEREST

5. FIRST PUBLIC QUESTION PERIOD

6. BY-LAWS

- 6.1 Adoption of By-Law number 114-4-2023 entitled “By-Law amending the Urban Planning By-Law number 114-1 as amended, in order to address, among other things, issues relating to accessory dwelling units, as well as to identify specific orientations and actions relating to the latter”
([link to the draft](#))
- 6.2 Adoption of By-Law number 114-5-2023 entitled “By-law amending the Urban Planning By-Law number 114-1 as amended, in order to address issues relating to principal residence and tourist accommodations, as well as to identify specific orientations and actions concerning the latter”
([link to the draft](#))
- 6.3 Adoption of By-Law number 115-17-2023 entitled “By-law amending Zoning By-law number 115-2, as amended, in order to integrate provisions relating to accessory dwelling units and lodging establishments in principal residences and tourist homes”
([link to the draft](#))
- 6.4 Adoption of By-Law number 188-2-2023 entitled “By-Law amending By-Law number 188 regarding conditional uses, in order to integrate provisions relating to tourist accommodations”
([link to the draft](#))
- 6.5 Adoption of By-Law number 251-6-2023 entitled “By-law amending By-Law 251 relating to permits and certificates, as amended, in order to include provisions regarding lodging establishments in principal residences and tourist residences”
([link to the draft](#))

- 6.6 Adoption of By-Law number 184-2-2023 entitled “By-Law amending By-Law number 184, as amended, decreeing the imposition of a tax to finance 9-1-1 emergency centres”
([link to the draft](#))
- 6.7 Notice of motion: By-law number 331 entitled "By-law to decree an expense of \$426,160 and a loan of \$426,160 for the replacement of fire department breathing apparatus".
- 6.8 Adoption of draft by-law number 331 entitled "By-law decreeing an expense of \$426,160 and a loan of \$426,160 for the replacement of fire department breathing apparatus".
([link to the draft](#)) ([frequently asked questions – FAQ](#))

7. ADMINISTRATION

- 7.1 Creating the Traffic and Active Mobility Advisory Committee and appointment of members
- 7.2 Administrative offices closed over the holiday period
- 7.3 Establishing the calendar for municipal Council meetings for the year 2024

8. GENERAL MANAGEMENT

- 8.1 Unveiling of the project(s) selected and retained as part of the 2023-2024 participatory budget
- 8.2 Modification to the organization chart of the Town Planning and Regional Development Department and to the organization chart of the Treasury Department

9. TREASURY SERVICE

- 9.1 Tabling of the report of authorized expenses for the period of October 1st, 2023, to October 31st, 2023
- 9.2 Tabling of the report of payments made, including the payroll statement, for the period of October 1st, 2023 to October 31, 2023
- 9.3 Review and approval of the accounts payable dated October 25, 2023

10. URBAN PLANNING AND DEVELOPMENT

- 10.1 Hiring of an urban planning secretary
- 10.2 Tabling of the minutes of the Planning and Sustainable Development Advisory Committee: meeting of September 28, 2023
- 10.3 Application for a minor exemption application relating to the minimum rear setback for a main building on lot 5 095 901, located at 365 Belvédère Road
- 10.4 Application for a minor exemption application relating to the side setback applicable to a gallery

and a staircase on lot 4 867 392, located at 200-202 Boulanger Road

- 10.5 Application for a minor exemption application relating to the side setback applicable to a gallery and a staircase on lot 4 867 393, located at 204-206 Boulanger Road
- 10.6 Application for a site and architectural integration plan concerning the modification of PIIA 2022-06-257 for the exterior renovation and extension of two semi-detached buildings on lots 4 867 392 and 4 867 393, located at 200-206 Boulanger Road
- 10.7 Application for a site and architectural integration plan relating to the addition of a commercial sign on lot PC-31408, located at 4 Dépôt Street
- 10.8 Application for a site and architectural integration plan relating to the exterior renovation of the main building on lot 4 848 481, located at 13 Western Street
- 10.9 Application for a site and architectural integration plan relating to the addition of a commercial sign on lot 4 848 504, located at 6 Principale Sud Street
- 10.10 Application for a site and architectural integration plan relating to the construction of an accessory building on lot 4 866 758, located at 782 Parmenter Road
- 10.11 Application for a site and architectural integration plan relating to the exterior renovation of two semi-detached buildings on lots 4 867 151 and 4 867 152, located at 512-518 Boulanger Road
- 10.12 Application for a site and architectural integration plan relating to the construction of an accessory building on lot 6 152 435, located at 757 Parmenter Road
- 10.13 Application for a site and architectural integration plan relating to the lighting of a main and accessory building on lot 6 527 033 Poissant Road
- 10.14 Designation of officials and assistants responsible for the application of Interim Control By-Law 07-0823 with respect to certain wastelands and forests of interest on the territory of the MRC Brome-Missisquoi
- 10.15 Tabling of the monthly comparative report for general permits, the monthly list of general permits and the summary report of permits issued for the months of January to September 2023

11. PUBLIC WORKS AND CAPITAL ASSETS

- 11.1 Authorization to proceed with changes requested by the ministère des Transports et de la Mobilité durable at the intersection of Maple Street and Principale Street (route 139)
- 11.2 Authorization to sign a lease with Canadian Pacific for part of lot 4 849 941, located between Dépôt and Pine Streets
- 11.3 Authorizing progressive payment number 4 and final acceptance of work done for the North Sutton and Draper Roads rehabilitation project
- 11.4 Awarding of a contract for the supply and delivery of a wheel loader

- 11.5 Mandate to the Union des municipalités du Québec for the purchase of chloride used as a dust suppressant
- 11.6 Authorization to submit a request to the Ministère des Transports for permission to convert sodium lighting fixtures within the Town of Sutton to LEDs
- 11.7 Appointment of Public Works and Capital Assets Secretary

12. TOWN CLERK'S OFFICE AND LEGAL AFFAIRS

- 12.1 Exclusion from the public domain of part of lot 4 849 756, namely part of the right-of-way of des Hérons Street, and authorization to sign a deed of sale for the excluded part of lot 4 849 756 in exchange for part of lot 4 848 095 located on Domaine Mon Louis Street

13. RECREATION, COMMUNITY LIFE AND CULTURE ACTIVITIES

- 13.1 Amendment to resolution number 2023-09-373 entitled "Authorization to hold the Christmas Market on November 25 and 26 and December 2 and 3, 2023"
- 13.2 Authorization to rent a community room in the Town Hall to the MRC Brome-Missisquoi at a lower rate than that provided for in By-Law number 320
- 13.3 Authorizing the payment of financial support to Parc d'environnement naturel de Sutton Inc. (PENS) for its project to expand the reception centre
- 13.4 Reimbursement to Parc d'environnement naturel de Sutton Inc. (PENS) of the costs of maintaining the Village-Mountain trail
- 13.5 Support for a Parc d'environnement naturel de Sutton Inc (PENS) project within the framework of the Programme d'aide financière aux infrastructures récréatives, sportives et de plein air (financial assistance program for recreational, sports and outdoor infrastructures)
- 13.6 Recognition of the NPO Sutton sur scene

14. PUBLIC SAFETY

- 14.1 Resignation of a firefighter
- 14.2 Authorization to sign a lease with Fabrique de la Paroisse Saint-André for the rental of a parking lot

15. NEW AND VARIOUS ITEMS

16. CORRESPONDENCE

- 16.1 Tabling of a letter from the Minister of Transports et de la Mobilité durable concerning the installation of stops at the intersection of Principale and Maple Streets

16.2 Submission of a letter from the Direction générale de la fiscalité et de l'évaluation foncière of the Ministère des Affaires municipales et de l'Habitation

17. SECOND PUBLIC QUESTION PERIOD

17.1 Second public question period

18. CLOSING THE MEETING

18.1 Closing the meeting