



AGENDA

REGULAR MEETING OF THE MUNICIPAL COUNCIL March 6, 2024, at 7:30 p.m.

1. OPENING THE MEETING

- 1.1 Opening the meeting

2. ADOPTION OF THE AGENDA

- 2.1 Adoption of the agenda

3. ADOPTION OF THE MINUTES

- 3.1 Review and adoption of the minutes of the regular meeting of February 7, 2024

4. FOLLOW-UP ON MATTERS OF PUBLIC INTEREST

5. FIRST PUBLIC QUESTION PERIOD

6. BY-LAWS

- 6.1 Adoption of By-Law number 115-20-2024 entitled « By-Law amending Zoning By-Law number 115-2 as amended, in order to adjust provisions relating to driveways and entrances to yards and to clarify the definition of the terms dwelling and household »
([link to the draft](#))
- 6.2 Adoption of By-Law number 116-4-2024 entitled « By-Law amending Subdivision By-Law number 116 as amended, in order to adjust provisions relating to driveways and private roads within an integrated project and to specify the standards applicable in the event of a contradiction between the Specifications Grid and the Subdivision By-Law »
([link to the draft](#))
- 6.3 Adoption of By-Law number 251-7-2024 entitled « By-Law amending By-Law number 251 as amended, concerning permits and certificates, in order to adjust provisions relating to documents required for the construction of a driveway »
([link to the draft](#))
- 6.4 Adoption of By-law number 208-6-2024 entitled « By-Law amending By-Law number 208 decreeing the rules for budgetary control and follow-up and delegating certain powers of the council, in order to modify the authorizations related to a credit card payment and budget transfers»
([link to the draft](#))
- 6.5 Notice of motion: By-Law number RM 410-2-2024 entitled « By-law amending By-Law number

RM 410 concerning animal control, in order to modify the time limits for keeping a dog in a shelter and the validity of a dog license »

- 6.6 Adoption of draft By-Law number 410-2-2024 entitled « By-law amending By-Law number RM 410 concerning animal control, in order to modify the time limits for keeping a dog in a shelter and the validity of a dog license »
([link to the draft](#))

7. ADMINISTRATION

- 7.1 Participation of certain elected officials in the annual meeting of the Union des municipalités du Québec from May 22, 2024, to May 24, 2024
- 7.2 Support for meetings with elected representatives in preparation for municipal council meetings

8. GENERAL MANAGEMENT

9. TREASURY SERVICE

- 9.1 Tabling of the report of authorized expenses for the period of February 1st, 2024, to February 29th, 2024
- 9.2 Tabling of the report of payments made, including the payroll statement, for the period of February 1st, 2024, to February 29th, 2024
- 9.3 Review and approval of the list of accounts payable dated February 28, 2024
- 9.4 Amendment to resolution number 2023-03-096 entitled « Authorization to use the working fund to finalize phase 2 of the Town Hall security project »
- 9.5 Amendment to resolution number 2023-08-323 entitled « Authorization to use the working fund to carry out the project of acquiring storage systems for the municipal garage inventory »
- 9.6 Amendment to resolution number 2023-05-188 entitled « Awarding of a contract for the supply of LED street lighting fixtures and related services for the conversion of sodium lighting fixtures on the territory of the Town of Sutton »
- 9.7 Authorization to give a grant to Coopérative de solidarité Les voisins de Sutton
- 9.8 Authorization of payment of the first 2024 installment of the financial contribution to Corporation de développement économique de Sutton (CDES)
- 9.9 Hiring of an accountant | payroll technician

10. URBAN PLANNING AND DEVELOPMENT

- 10.1 Tabling of the minutes of the Planning and Sustainable Development Advisory Committee:

meeting of January 25, 2024

- 10.2 Transfer for park purposes in connection with the replacement of lot 4 848 897 of the Quebec cadastre, located at 59 Academy Street
- 10.3 Tabling of the Environmental Advisory Committee's minutes: meetings of November 11, 2023, and January 24, 2024
- 10.4 Tabling of the Architectural Guide : Architecture et aménagement du territoire à Sutton (Architecture and land planning in Sutton)

11. PUBLIC WORKS AND CAPITAL ASSETS

- 11.1 Resignation of the Director of the Public Works and Capital Assets Department
- 11.2 Resignation of an unskilled day laborer in the Public Works and Capital Assets Department
- 11.3 Hiring of an unskilled day laborer in the Public Works and Capital Assets Department
- 11.4 Tabling of annual drinking water quality reports for the period of January 1, 2023 to December 31, 2023
- 11.5 Awarding of the contract for the supply and loading of stones and gravel for the year 2024
- 11.6 Awarding of the contract for the supply and loading of bituminous asphalt for the year 2024
- 11.7 Awarding of a contract for the supply of culverts
- 11.8 Authorization to use the working fund to repair the Town Hall's ventilation, air conditioning and heating system
- 11.9 Allocation of the « Public Works » reserve for the supply of granular materials
- 11.10 Modernization of selective collection - Notice of intent to Éco Entreprise Québec concerning the collection and transportation of recyclable materials for the Town of Sutton's territory
- 11.11 Local network maintenance assistance program of the Ministère des Transports du Québec (MTQ)

12. TOWN CLERK'S OFFICE AND LEGAL AFFAIRS

- 12.1 Renewal of division into electoral districts

13. RECREATION, COMMUNITY LIFE AND CULTURE ACTIVITIES

- 13.1 Contractual hiring of Geneviève Leduc as municipal and school library clerk
- 13.2 Hiring of day camp staff for the 2024 summer season
- 13.3 Hiring aquatic personnel for the 2024 summer season

- 13.4 Financial contribution to Massey-Vanier Scholarship Bursary Fund and to Fonds d'excellence Massey-Vanier (Davignon) inc.
- 13.5 Contribution and authorization to hold the Fête nationale du Québec 2024 in Sutton
- 13.6 Amendment to resolution number 2023-12-478 entitled « Authorization to contribute financially to the professional fees related to the financial evaluation of the Municipal Library's redevelopment project »

14. PUBLIC SAFETY

- 14.1 Resignation of a firefighter
- 14.2 Adoption of the 2023 annual fire safety report - Fire Safety Cover Plan
- 14.3 Sale of a used fire truck to the Municipalité du Canton de Potton

15. NEW AND VARIOUS ITEMS

16. CORRESPONDENCE

17. SECOND PUBLIC QUESTION PERIOD

- 17.1 Second public question period

18. CLOSING THE MEETING

- 18.1 Closing the meeting