



## AGENDA

### REGULAR MEETING OF THE MUNICIPAL COUNCIL

April 3, 2024, at 7:30 p.m.

#### 1. OPENING THE MEETING

- 1.1 Opening the meeting

#### 2. ADOPTION OF THE AGENDA

- 2.1 Adoption of the agenda

#### 3. ADOPTION OF THE MINUTES

- 3.1 Review and adoption of the minutes of the regular meeting of March 6, 2024

#### 4. FOLLOW-UP ON MATTERS OF PUBLIC INTEREST

#### 5. FIRST PUBLIC QUESTION PERIOD

#### 6. BY-LAWS

- 6.1 Adoption of the second draft of By-Law number 115-19-2024 entitled « By-Law amending Zoning By-Law number 115-2 as amended, to adjust the provisions relating to rustic campgrounds in order to clarify their application »  
([link to the draft](#))
- 6.2 Adoption of By-Law number RM 410-2-2024 entitled « By-Law amending By-Law number RM 410 concerning animal control, in order to modify the time limits for keeping a dog in a shelter and the validity of a dog license »  
([link to the draft](#))

#### 7. ADMINISTRATION

- 7.1 Sale and donation of conservation lands to the Nature Conservancy of Canada (NCC)

#### 8. GENERAL MANAGEMENT

- 8.1 Extension of the Director General's fixed-term employment contract
- 8.2 Amendment to the Policy on working conditions for management employees
- 8.3 End of the Town's membership in the Coeur villageois de Tourisme Cantons-de-l'Est programme
- 8.4 Tabling of the minutes of the February 13, 2024 meeting of the Toponymy Committee

## **9. TREASURY SERVICE**

- 9.1 Tabling of the report of authorized expenses for the period of March 1<sup>st</sup>, 2024, to March 31<sup>st</sup>, 2024
- 9.2 Tabling of the report of payments made, including the payroll statement for the period of March 1<sup>st</sup>, 2024, to March 31<sup>st</sup>, 2024
- 9.3 Review and approval of the list of accounts payable dated March 28, 2024

## **10. URBAN PLANNING AND DEVELOPMENT**

- 10.1 Tabling of the minutes of the Planning and Sustainable Development Advisory Committee: meeting of February 22, 2024
- 10.2 Application for a site and architectural integration plan relating to the renovation of a main building on lot 4 848 506, located at 8 to 8-B, Principale Sud Street
- 10.3 Application for a site and architectural integration plan relating to the construction of an 6-unit multi-family dwelling on lot 6 583 622, Dyer Road
- 10.4 Application for a site and architectural integration plan relating to the construction of an 8-unit multi-family dwelling on lot 4 848 252, located at 123 Principale Sud Street
- 10.5 Reimbursement of park fees and a deposit paid as part of an agreement for the transfer of certain lots related to the Village-Mountain trail

## **11. PUBLIC WORKS AND CAPITAL ASSETS**

- 11.1 Confirmation of the hiring of a Director of Public Works and Capital Assets
- 11.2 Jessica Savard confirmed as municipal technician
- 11.3 Hiring of a temporary skilled labourer – parks maintenance worker for the 2024 summer season
- 11.4 Termination of employment of a skilled labourer in the public works and capital assets department
- 11.5 Awarding of a contract by mutual agreement for street marking for the 2024 summer season
- 11.6 Four-year mandate to the Union des municipalités du Québec for the purchase of road de-icing salt (sodium chloride)

## **12. TOWN CLERK'S OFFICE AND LEGAL AFFAIRS**

- 12.1 Mandate to the Toponymy Committee concerning electoral districts

## **13. RECREATION, COMMUNITY LIFE AND CULTURE ACTIVITIES**

- 13.1 Financial contributions 2024 to organizations supported for a project

- 13.2 Financial contribution to École d'art de Sutton for their outdoor cinema event les Nocturnes 2024
- 13.3 Contribution to Canada Day 2024
- 13.4 Mandate to the Musée des communications et d'histoire de Sutton (MCHS) to research and prepare funding requests in order to renovate and bring the building in which it operates up to standards
- 13.5 Confirmation of the donation of the Town's artifacts collection to the Musée des communications et d'histoire de Sutton (MCHS) and signature of a collection management agreement
- 13.6 Allocating « Park funds » for the purchase of swings and street furniture
- 13.7 Allocating « Park funds » for the redevelopment of Gagné Park
- 13.8 Authorization to sign a lease with Jardin d'enfants de Sutton at the John-Sleeth Community and Cultural Centre

#### **14. PUBLIC SAFETY**

- 14.1 Hiring of prevention lieutenant
- 14.2 Authorization to sign an agreement concerning cooperation between the Public Safety and Fire Departments and the Municipality of Frelighsburg

#### **15. NEW AND VARIOUS ITEMS**

#### **16. CORRESPONDENCE**

#### **17. SECOND PUBLIC QUESTION PERIOD**

- 17.1 Second public question period

#### **18. CLOSING THE MEETING**

- 18.1 Closing the meeting