



Application for financial support for 2026 projects

Prior to completing the form, please ensure that you have thoroughly read the Application guide for financial support for 2026 projects in its entirety.

Organization information

Name of organization:

Address:

Phone number:

E-mail address:

Applicant information

All correspondence related to the request will be sent to this person.

Full name:

Phone number:

Email* :

*An acknowledgement of receipt will be sent to this e-mail address.

Job position within the organization:

Board resolution

Include with your Application the board resolution appointing and authorizing the person responsible for completing the Application and signing the agreement governing financial support.

A [sample document](#) is provided, but you may use your own if it contains all the information requested.

Project information

Project description

Describe your project (**750 characters**):

Identify the need that your project addresses (**750 characters**):

Identify the number of people you want to reach:

What percentage of the people reached are Sutton residents?

- 25 % or less
- 26 % to 40 %
- 41 % to 60 %
- 61 % to 80 %
- 81 % and over

Communication strategies

Describe the communication strategies you will use (**1,000 characters**):

To effectively reach your target audience, it is important to choose the right messages and communication channels. For each of your project's target audiences, identify the communication channels you will use to reach them. You must focus on the relevance, quantity, and quality of the strategies you use.

[Links to the 2023–2027 Family and Seniors Action Plan \(PFA\) and/or the 2025–2029 Cultural Action Plan \(PAC\)](#)

Select the actions from the following that apply to your project:

- Collaborative intergenerational (PFA, 5.2.1) and/or intercultural (PAC, 1.1.3) projects
- Educational initiatives focusing on the history of Sutton and/or the key figures who shaped it (PAC, 2.1.4);
- Off-site projects (PAC, 2.2.1);
- Cultural recreational activities for youth (PAC, 2.2.3);
- Recreational activities for families, especially for children aged 0 to 5 and teenagers (PFA, 6.1.2);
- Cultural or artistic projects in a public space (PAC, 3.1.2).

Explain how your project is in line with one or more of these actions. **(1,500 characters)**

Collaboration on the project (900 characters)

List the partners (non-profit organizations, businesses, etc.) involved in your project and describe the nature of their contribution. You may include one or more letters of support with your application.

Project timeline

Include with your Application the project schedule. A mandatory [template document](#) is provided.

Financial information

Amount requested from the Town of Sutton:

Make sure that the amount shown here is the same as in the project budget.

Project budget

Include with your Application the project budget. A mandatory [template document](#) is provided.